

HUNTSVILLE MADISON COUNTY PUBLIC LIBRARY
Board of Directors Meeting
Tuesday, September 23, 2025 @ 4:00 pm
Meeting Site: Downtown Huntsville Library, Auditorium

AGENDA

Call to Order	G.W. Boon, Chair
Approval of Agenda (VOTE)	<i>Page 1</i>
Approval of Minutes (VOTE)	<i>Page 2</i>
Library Foundation Report	Brooke Rawlins
Finance Committee Report	Brad Garland
Financial Report	<i>Page 7</i>
Approve Capital Campaign Income for South Huntsville Library transfer out of Rainy-Day fund (VOTE)	
Approve \$500 end of FY25 bonus for eligible employees (VOTE)	
Approve Budget for FY26 contingent on funding (VOTE)	
Governance Committee Report	Doug Martinson, Vice Chair
LearningQUEST Memorandum of Agreement (VOTE)	<i>Page 19</i>
Hatch Cafe Memorandum of Agreement (VOTE)	<i>Page 23</i>
Executive Director's Report	Connie Chow
Activity Report	<i>Page 28</i>
Public Comments	
Rachel Homolak	Susan Stewart
Tonia Stulting	Bonnie Nesman
Alison Centofante	Dr. Marisa Allison
Jackie Bellamy	Sarah Herrell
JoAnna Damson	Erin de Jager
Carissa Callan	Kathy Pate
Lara Person	Melanie Kolowski
Mica Rice	

Next Meeting Date: November 18, 2025 @ 4:00 pm
Location: North Huntsville Library, Community Room

Adjourn

Huntsville-Madison County Public Library
Board of Directors Meeting
MINUTES
July 15, 2025

The meeting was called to order by the Chairperson.

Present: G.W. Boon III, Chair
Doug Martinson, Vice-Chair

Brad Garland, Member
Ranae Bartlett, Member
Carla Clift, Member
Connie Chow, Interim Executive Director
Stephen Efird, Interim Deputy Director
Brooke Rawlins, Development Director
Cheryl Wernle, Recorder

In Attendance:

Tonia Stulting	Dr. Marisa Allison
Katie Kratsch	Jennifer Hess
Jackie Bellamy	Amanda Banks
Susan Stewart	Amanda Puszczek
Carissa Callan	

Approval of Agenda

Mr. Boon called for approval of the agenda. Mr. Martinson made a motion to accept the agenda. Ms. Bartlett seconded the motion. Motion passed.

Approval of Minutes

Mr. Boon called for a motion to approve the minutes from the last meeting. There were no requests for changes to the minutes. Mr. Garland made the motion to approve the minutes. Ms. Bartlett seconded the motion. Motion passed.

Library Foundation Report

Ms. Rawlins reported the PNC Foundation awarded a \$10,000 grant to support Ready Readers, an early literacy program geared for Pre-K students across Madison County. Also, the Library Foundation is looking forward to the 39th annual *Vive le Livre* on September 24, 2025. The

speaker is bestselling author Andy Weir. Sponsorship tables are on sale now and individual tickets go on sale August 1, 2025. Tickets can be purchased at hmcpl.org/foundation/vive.

Finance Committee Report

Cost proposals for janitorial services were received during the RFP process for the South Huntsville Public Library cleaning services. Jani-King's proposal came out of the committee approved. Motion passed.

A Memorandum of Agreement (MOA) with Madison County Circuit Clerk was discussed in committee. This is an agreement to continue the same two-year contract for record storage. The wording has been altered to reflect less space being used at the Downtown Huntsville Public Library. The MOA came out of committee as approved. Motion passed.

The Anglin-Reichman Auditing Services contract is up for an optional two-year renewal through 2027. This came out of committee as approved. Motion passed.

New Hope Public Library is over budget at this time due to the timing of grants, but is expected to balance out throughout the fiscal year. This came out of committee as approved. Motion passed.

Governance Committee Report

The new Privacy Policy for Careers Page was reviewed in the governance committee. The committee approved it with minor changes and submitted it for approval. Motion passed.

Updates to the Makerspace Policies were reviewed and approved in the governance committee. Changes are submitted for approval. Motion passed.

Minor changes to The Statement of Concern Policy were reviewed by committee and submitted for approval. Motion passed.

A minor change to the Young Readers Access Policy was reviewed and passed by committee. This change is submitted for approval. Motion passed.

Executive Director's Report

Activity Report

This report covers library statistics for May and June. We are in the last week of Summer Reading, with June 30 as the half way point. Circulation has decreased which can be attributed to a couple of factors. First, a price cap placed on downloadables has affected statistics. Second, changes with waivers and library card tier levels for minors have also affected access to our digital resources because Tier 1 or Tier 2 do not have access to Hoopla or reading content. Our

top four circulating branches are Madison, South Huntsville, Downtown and Monrovia. We have seen a high increase in visitors to the library as well as program attendance during Summer Reading and with the launch of the Adult Summer Reading program this year. South Huntsville leads in visitors per branch followed by Downtown, Madison and North Huntsville. We had eight Summer Reading Kick-off parties at seven branches. We also had a system-wide Adult Summer Reading Kick-off party at The Camp at MidCity. All totaled, we hosted over 3,000 attendees for the adult and youth Summer Reading Kick-off parties. Our highest attended program was at the Madison Public Library where Eric Litwin visited during the It's All Groovy Summer Reading Kick-off drawing 1,971 attendees. Lastly HMCPL launched a Community Survey which is open until August 17 at hmcpl.org. It is intended to gather data from our community in order to better plan for services and programs as we look forward to our next Strategic Planning process starting soon.

New Business

Proposed 2026 Library Closings Schedule

Ms. Chow presented the Proposed 2026 Library Closings Schedule to the Library Board. Mr. Martinson made a motion to approve. Mr. Garland seconded the motion. Motion passed.

Executive Director Contract

Cindy Hewitt retired as Executive Director in 2024. In November the Library Board started a search to fill the vacated position. A motion was called to enter an Executive Session to discuss those involved with the Executive Director contract. Ms. Bartlett made a motion. Ms. Clift seconded the motion. Motion approved.

After the Executive Session ended, Mr. Boon called for a motion to return to the Library Board meeting. Mr. Martinson made a motion to resume the meeting. Ms. Clift seconded the motion. Motion passed.

As a disclaimer, the only business discussed was the Executive Director contract. No other business was discussed or votes cast.

The Library Board agrees that Connie Chow is the best applicant for the Executive Director vacancy. Ms. Clift made a motion to approve the Executive Director contract. Mr. Garland seconded the motion. Motion passed.

Public Comments Addition

A motion to include Ashley Keith (sp.?) in the public comments was made by Mr. Martinson. Ms. Clift seconded. Motion passed.

Public Comments

Tonia Stulting

Ms. Stulting commented that children's authors do not portray gay people in the context of normal life. She feels there is an agenda by Professional Gay Rights Activists and urges the Library Board to not be swayed by such groups.

Katie Kratsch

Ms. Kratsch commented that there is a difference between book censorship and moving sexually explicit materials to the adult section. She urges people on both sides of the issue not to demonize the other and asks that they reach out to someone who disagrees with them to find out what they are advocating for.

Jackie Bellamy

Ms. Bellamy read the Benjamin Franklin quote, "These Libraries have improved the general Conversation of the Americans, made the common Tradesmen and Farmers as intelligent as most Gentlemen from other Countries." Mr. Franklin highlights how libraries can serve the well being of everyone no matter where they are from or how much money they make. Ms. Bellamy advocates against censorship and urges the Library Board to resist pressure by groups like Moms for Liberty who she says are pushing against our country's freedoms, diversities and equalities.

Susan Stewart

Ms. Stewart commented that the Alabama Public Library Service Board continues to try and force Alabama libraries to engage in viewpoint-based censorship and warns that a shift in the balance of power could have the opposite effect. She urges the Library Board to push back against these new directives that overstep the limits of state control over libraries.

Carissa Callan

Ms. Callan commented that there has been a push over the last five years by authors and publishers to offer gender ideology books for children. She states that even though the Library Board advocates for books of all viewpoints, especially for those who cannot afford them, the library is flooded with gender ideology books with few natural born gender affirming books. She urges a return to neutrality and to avoid pushing harmful agendas.

Dr. Marisa Allison

In lieu of Dr. Allison's prepared statement urging the Library Board to stand up to APLS, she read excerpts from the poem "Queer Youth are Five Times More Likely To Die By Suicide" by Andrea Gibson after her favorite poet and author of this poem passed away the day before.

Jennifer Hess

Ms. Hess commented that hiding or banning books doesn't take away a child's curiosity, but forces them to sneak around instead of being open about their problems. She said children spend hours on screens daily and will find information they seek online if they cannot access it at the library where trained staff are available to aid in research.

Amanda Banks

Ms. Banks was not in attendance, but her comments were read by her husband, Kyle Banks. Ms. Banks' comments referenced her struggles growing up and the safe environment HMCPL provided her as she pursued her learning goals. She urged HMCPL to continue to be a place where access to books is unrestricted.

Amanda Puszczek

Ms. Puszczek stated that as a medical professional, removing queer literature from libraries increases suicide rates for youth. She questioned the number of lives that could be saved by keeping books in the library. She also said that by restricting materials, "the goalpost continues to be moved."

Ashley Keith (sp.?)

Ms. Keith commented that the goal of extremist groups is to suppress existing minority experiences. She says the end goal for these groups is not to protect children, but to get rid of people who are transgender. She said such groups continue to "move the goalposts" so there could come a time where it becomes too far to turn back.

Next Meeting Date

The next meeting will be held Tuesday, September 23, 2025 at 4:00 pm at the Downtown Huntsville Public Library.

There being no further business, the meeting adjourned.

Submitted by:

Approved:

Cheryl Wernle

GW Boon III, Chair

HUNTSVILLE PUBLIC LIBRARY
FINANCIAL ANALYSIS
OCTOBER 2024 - AUGUST 2025

							TOTAL			
							Oct '24 - Aug 25	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense						INCOME AND EXPENSE SHOULD BE AT 91.67%				
Income										
Total GOVERNMENT SUPPORT										
FRIENDS OF THE LIBRARY SUPPORT										
FOUNDATION SUPPORT										
Total INVESTMENT INCOME										
Total FEES						FEES: Meeting Rooms, Exam Proctoring, Non-Resident, and Lost items higher than usual.				
Total GIFTS and GRANTS						GIFT and GRANTS: Leah Bruno, Tom Butler, Olin King, Foundation Fundraising and Grants.				
Total MISCELLANEOUS										
Total PROGRAM REVENUES										
Total Income										
Gross Profit										
Expense										
CAPITAL CAMPAIGN EXPENSE										
Total AUTOMATED SERVICES						AUTOMATED SERVICES: Paid Annual Bywater fee.				
Total BUILDING OPERATIONS										
Total GENERAL OPERATING										
Total MATERIALS										
Total SALARIES & BENEFITS										
Total GRANT EXPENSES										
Total OTHER GIFT EXPENSES										
MISCELLANEOUS EXPENSES										
Total Expense										
Net Ordinary Income										
Net Income										

HUNTSVILLE PUBLIC LIBRARY
BALANCE SHEET
AS OF 08/31/2025

						Aug 31, 25
ASSETS						
Current Assets						
Checking/Savings						
Cash and cash on hand						
VISA DEBIT CARDS						
VISA GIFT CARD-OUTREACH 1701						330.30
Total VISA DEBIT CARDS						330.30
Servis1st Bank-Master Account						
Servis1st Bank-Master-Rainy Day						2,224,322.00
Servis1st Bank-Master Account - Other						2,063,333.42
Total Servis1st Bank-Master Account						4,287,655.42
Servis1st Bank-Gifts						567,874.31
Servis1st Bank-Merchant Acct						30,569.79
Servis1st Bank-Payroll						20,816.40
Petty cash						1,695.00
TRUIST BANK CD RAINY DAY-MMA						590,203.83
Total Cash and cash on hand						5,499,145.05
Certificates of Deposit						
UNITED COMMUNITY EME - 96833						193,750.01
UNITED COMMUNITY-RAINY DAY						268,493.71
UNITED COMMUNITY-CUMMER						104,680.79
Firstbank EME Funds						95,468.14
PNC CD #391594 EME						185,423.11
SERVIS 1ST CD 3140415 AEDG						55,937.02
Servis1st CD Mccalin 371138						29,734.64
UNITED COMMUNITY-KYSER CD						56,650.70
Total Certificates of Deposit						990,138.12
Investments						
C. Schwab HMCPL 3703-9063						909,495.92
C. Schwab M. Pruitt 4478-8529						111,985.41
C.Schwab Jean Payne 7587-0478						80,214.31
C. Schwab- Roberts 4311-4986						22,603.69
Total Investments						1,124,299.33
Total Checking/Savings						7,613,582.50
Accounts Receivable						
Accounts Receivable						-321.30
Total Accounts Receivable						-321.30
Other Current Assets						
Lease Receivable - ST						19,605.38
Miscellaneous Deposits						18,333.15
Miscellaneous Receivables						68,791.92
Prepays						21,722.37
Total Other Current Assets						128,452.82
Total Current Assets						7,741,714.02
Fixed Assets						
Library collection						2,905,903.85
Miscellaneous fixed assets						6,143,712.54
Donated photographs						126,077.00
Acc deprec - library collection						-1,983,200.15
Acc deprec - misc fixed assets						-4,456,217.66
Lease Asset						62,708.25

HUNTSVILLE PUBLIC LIBRARY
BALANCE SHEET
AS OF 08/31/2025

						Aug 31, 25
					Acc Amortization - Lease	-42,129.60
					Total Fixed Assets	2,756,854.23
					Other Assets	
					Lease Receivable - LT	15,376.64
					Total Other Assets	15,376.64
					TOTAL ASSETS	10,513,944.89
					LIABILITIES & EQUITY	
					Liabilities	
					Current Liabilities	
					Other Current Liabilities	
					Lease Liability - ST	16,735.94
					Accrued liabilities	
					Withheld Principal 457(b) Pretax	-50,589.35
					Withheld Principal 457(b) Roth	-70,982.70
					Clinic	97.50
					Withheld Vanguard 457(b) Roth	70,144.50
					Withheld Vanguard 457(b) Pretax	51,072.35
					Accrued Expenses	7,132.76
					Retirement payable	42,734.34
					Withheld Accident Ins(pretaxed)	11.66
					Withheld Critical Illness Princ	-133.13
					Withheld Voluntary Life Prem	-705.44
					Withheld Health Ins (pretaxed)	-7,078.87
					Withheld Health Ins (taxed)	7,163.86
					Withheld LTD Principal	-768.95
					Withheld S-T Disability Ins	17.55
					Withheld STD Principal	-494.92
					Withheld Vision (pretaxed)	-933.46
					Withheld Vision (taxed)	104.64
					Total Accrued liabilities	46,792.34
					Deferred revenue	
					Deferred revenue - grants	42,768.13
					Total Deferred revenue	42,768.13
					Total Other Current Liabilities	106,296.41
					Total Current Liabilities	106,296.41
					Long Term Liabilities	
					Lease - Deferred Inflow of Reso	33,881.17
					Lease Liability - LT	4,512.20
					Total Long Term Liabilities	38,393.37
					Total Liabilities	144,689.78
					Equity	
					Investment in Fixed Assets	2,926,306.12
					Restricted Fund	359,349.75
					Retained Earnings	3,598,126.90
					UNRESTRICTED-GENERAL FUND	1,755,685.55
					Net Income	1,729,786.79
					Total Equity	10,369,255.11
					TOTAL LIABILITIES & EQUITY	10,513,944.89

HUNTSVILLE PUBLIC LIBRARY
PROFIT LOSS ACTUAL vs BUDGET
OCTOBER 2024 - AUGUST 2025

						Total COH			
						Oct '24 - Aug 25	Budget	\$ Over Budget	% of Budget
INCOME AND EXPENSE SHOULD BE AT 91.67%									
Ordinary Income/Expense									
					Income				
					Total GOVERNMENT SUPPORT	6,089,391.84	6,089,392.00	-0.16	100.0%
					FRIENDS OF THE LIBRARY SUPPORT	105,140.43	105,000.00	140.43	100.13%
					FOUNDATION SUPPORT	66,818.18	67,500.00	-681.82	98.99%
					Total INVESTMENT INCOME	184,190.88	176,025.00	8,165.88	104.64%
					Total FEES	120,059.85	68,200.00	51,859.85	176.04%
					Total GIFTS and GRANTS	136,357.79			
					Total MISCELLANEOUS	2,486.02			
					Total PROGRAM REVENUES	80.00			
					Total Income	6,704,524.99	6,506,117.00	198,407.99	103.05%
					Gross Profit	6,704,524.99	6,506,117.00	198,407.99	103.05%
					Expense				
					CAPITAL CAMPAIGN EXPENSE	1,872.92			
					Total AUTOMATED SERVICES	103,555.63	130,309.00	-26,753.37	79.47%
					Total BUILDING OPERATIONS	922,145.78	1,175,480.00	-253,334.22	78.45%
					Total GENERAL OPERATING	167,794.41	189,000.00	-21,205.59	88.78%
					Total MATERIALS	543,923.71	550,253.00	-6,329.29	98.85%
					Total SALARIES & BENEFITS	3,735,529.69	4,461,075.00	-725,545.31	83.74%
					Total GRANT EXPENSES	34,830.38			
					Total OTHER GIFT EXPENSES	72,154.28			
					MISCELLANEOUS EXPENSES	0.00			
					Total Expense	5,581,806.80	6,506,117.00	-924,310.20	85.79%
					Net Ordinary Income	1,122,718.19	0.00	1,122,718.19	100.0%
					Net Income	1,122,718.19	0.00	1,122,718.19	100.0%

HUNTSVILLE PUBLIC LIBRARY
PROFIT LOSS ACTUAL vs BUDGET
OCTOBER 2024 - AUGUST 2025

INCOME AND EXPENSE SHOULD BE AT 91.67%						Total Gurley			
						Oct '24 - Aug 25	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense									
					Income				
					Total GOVERNMENT SUPPORT	104,155.38	115,833.00	-11,677.62	89.92%
					FRIENDS OF THE LIBRARY SUPPORT	2,000.00	2,000.00	0.00	100.0%
					FOUNDATION SUPPORT	1,363.64	1,250.00	113.64	109.09%
					Total INVESTMENT INCOME	0.00			
					Total FEES	2,169.88	1,415.00	754.88	153.35%
					Total GIFTS and GRANTS	2,400.00			
					Total MISCELLANEOUS	0.00			
					Total PROGRAM REVENUES	0.00			
					Total Income	112,088.90	120,498.00	-8,409.10	93.02%
					Gross Profit	112,088.90	120,498.00	-8,409.10	93.02%
					Expense				
					CAPITAL CAMPAIGN EXPENSE	0.00			
					Total AUTOMATED SERVICES	5,028.78	8,227.00	-3,198.22	61.13%
					Total BUILDING OPERATIONS	2,897.81	2,933.00	-35.19	98.8%
					Total GENERAL OPERATING	2,651.99	4,139.00	-1,487.01	64.07%
					Total MATERIALS	6,210.19	6,716.00	-505.81	92.47%
					Total SALARIES & BENEFITS	87,746.65	98,483.00	-10,736.35	89.1%
					Total GRANT EXPENSES	0.00			
					Total OTHER GIFT EXPENSES	900.92			
					MISCELLANEOUS EXPENSES	0.00			
					Total Expense	105,436.34	120,498.00	-15,061.66	87.5%
					Net Ordinary Income	6,652.56	0.00	6,652.56	100.0%
					Net Income	6,652.56	0.00	6,652.56	100.0%

HUNTSVILLE PUBLIC LIBRARY
PROFIT LOSS ACTUAL vs BUDGET
OCTOBER 2024 - AUGUST 2025

						Total Hazel Green			
						Oct '24 - Aug 25	Budget	\$ Over Budget	% of Budget
INCOME AND EXPENSE SHOULD BE AT 91.67%									
Ordinary Income/Expense									
					Income				
					Total GOVERNMENT SUPPORT	147,595.00	147,595.00	0.00	100.0%
					FRIENDS OF THE LIBRARY SUPPORT	297.25			
					FOUNDATION SUPPORT	1,363.64	1,250.00	113.64	109.09%
					Total INVESTMENT INCOME	0.00			
					Total FEES	6,550.15	4,560.00	1,990.15	143.64%
					Total GIFTS and GRANTS	1,408.82			
					Total MISCELLANEOUS	0.00			
					Total PROGRAM REVENUES	20.00			
					Total Income	157,234.86	153,405.00	3,829.86	102.5%
					Gross Profit	157,234.86	153,405.00	3,829.86	102.5%
					Expense				
					CAPITAL CAMPAIGN EXPENSE	0.00			
					Total AUTOMATED SERVICES	6,193.55	14,610.00	-8,416.45	42.39%
					Total BUILDING OPERATIONS	8,093.22	8,636.00	-542.78	93.72%
					Total GENERAL OPERATING	4,357.70	5,637.00	-1,279.30	77.31%
					Total MATERIALS	11,349.23	12,239.00	-889.77	92.73%
					Total SALARIES & BENEFITS	100,089.18	112,283.00	-12,193.82	89.14%
					Total GRANT EXPENSES	0.00			
					Total OTHER GIFT EXPENSES	1,708.91			
					MISCELLANEOUS EXPENSES	0.00			
					Total Expense	131,791.79	153,405.00	-21,613.21	85.91%
					Net Ordinary Income	25,443.07	0.00	25,443.07	100.0%
					Net Income	25,443.07	0.00	25,443.07	100.0%

HUNTSVILLE PUBLIC LIBRARY PROFIT
PROFIT LOSS ACTUAL vs BUDGET
OCTOBER 2024 - AUGUST 2025

						Total Madison			
						Oct '24 - Aug 25	Budget	\$ Over Budget	% of Budget
INCOME AND EXPENSE SHOULD BE AT 91.67%									
Ordinary Income/Expense									
					Income				
					Total GOVERNMENT SUPPORT	989,137.62	1,068,073.00	-78,935.38	92.61%
					FRIENDS OF THE LIBRARY SUPPORT	18,030.00	16,000.00	2,030.00	112.69%
					FOUNDATION SUPPORT	1,363.63	1,250.00	113.63	109.09%
					Total INVESTMENT INCOME	0.00			
					Total FEES	46,122.76	25,300.00	20,822.76	182.3%
					Total GIFTS and GRANTS	16,891.70			
					Total MISCELLANEOUS	574.92			
					Total PROGRAM REVENUES	0.00			
					Total Income	1,072,120.63	1,110,623.00	-38,502.37	96.53%
					Gross Profit	1,072,120.63	1,110,623.00	-38,502.37	96.53%
					Expense				
					CAPITAL CAMPAIGN EXPENSE	0.00			
					Total AUTOMATED SERVICES	53,612.90	65,140.00	-11,527.10	82.3%
					Total BUILDING OPERATIONS	70,386.55	73,136.00	-2,749.45	96.24%
					Total GENERAL OPERATING	34,526.13	35,833.00	-1,306.87	96.35%
					Total MATERIALS	105,795.45	134,125.00	-28,329.55	78.88%
					Total SALARIES & BENEFITS	683,671.46	802,389.00	-118,717.54	85.2%
					Total GRANT EXPENSES	325.68			
					Total OTHER GIFT EXPENSES	20,078.85			
					MISCELLANEOUS EXPENSES	0.00			
					Total Expense	968,397.02	1,110,623.00	-142,225.98	87.19%
					Net Ordinary Income	103,723.61	0.00	103,723.61	100.0%
					Net Income	103,723.61	0.00	103,723.61	100.0%

HUNTSVILLE PUBLIC LIBRARY PROFIT
PROFIT LOSS ACTUAL vs BUDGET
OCTOBER 2024 - AUGUST 2025

						Total Monrovia			
						Oct '24 - Aug 25	Budget	\$ Over Budget	% of Budget
INCOME AND EXPENSE SHOULD BE AT 91.67%									
Ordinary Income/Expense									
					Income				
					Total GOVERNMENT SUPPORT	211,820.00	211,820.00	0.00	100.0%
					FRIENDS OF THE LIBRARY SUPPORT	2,003.50	2,000.00	3.50	100.18%
					FOUNDATION SUPPORT	1,363.63	1,250.00	113.63	109.09%
					Total INVESTMENT INCOME	0.00			
					Total FEES	9,173.89	4,590.00	4,583.89	199.87%
					Total GIFTS and GRANTS	13,311.65			
					Total MISCELLANEOUS	0.00			
					Total PROGRAM REVENUES	0.00			
					Total Income	237,672.67	219,660.00	18,012.67	108.2%
					Gross Profit	237,672.67	219,660.00	18,012.67	108.2%
					Expense				
					CAPITAL CAMPAIGN EXPENSE	0.00			
					Total AUTOMATED SERVICES	11,229.46	15,606.00	-4,376.54	71.96%
					Total BUILDING OPERATIONS	8,473.61	7,697.00	776.61	110.09%
					Total GENERAL OPERATING	7,503.52	8,434.00	-930.48	88.97%
					Total MATERIALS	14,266.31	15,347.00	-1,080.69	92.96%
					Total SALARIES & BENEFITS	143,049.00	172,576.00	-29,527.00	82.89%
					Total GRANT EXPENSES	0.00			
					Total OTHER GIFT EXPENSES	4,667.91			
					MISCELLANEOUS EXPENSES	0.00			
					Total Expense	189,189.81	219,660.00	-30,470.19	86.13%
					Net Ordinary Income	48,482.86	0.00	48,482.86	100.0%
					Net Income	48,482.86	0.00	48,482.86	100.0%

HUNTSVILLE PUBLIC LIBRARY PROFIT
 PROFIT LOSS ACTUAL vs BUDGET
 OCTOBER 2024 - AUGUST 2025

						Total New Hope			
						Oct '24 - Aug 25	Budget	\$ Over Budget	% of Budget
INCOME AND EXPENSE SHOULD BE AT 91.67%									
Ordinary Income/Expense									
					Income				
					Total GOVERNMENT SUPPORT	97,900.34	109,179.00	-11,278.66	89.67%
					FRIENDS OF THE LIBRARY SUPPORT	56.50	1,800.00	-1,743.50	3.14%
					FOUNDATION SUPPORT	1,363.64	1,250.00	113.64	109.09%
					Total INVESTMENT INCOME	0.00			
					Total FEES	1,858.84	590.00	1,268.84	315.06%
					Total GIFTS and GRANTS	5,610.00			
					Total MISCELLANEOUS	0.00			
					Total PROGRAM REVENUES	0.00			
					Total Income	106,789.32	112,819.00	-6,029.68	94.66%
					Gross Profit	106,789.32	112,819.00	-6,029.68	94.66%
					Expense				
					CAPITAL CAMPAIGN EXPENSE	0.00			
					Total AUTOMATED SERVICES	1,395.55	3,563.00	-2,167.45	39.17%
					Total BUILDING OPERATIONS	5,033.41	5,487.00	-453.59	91.73%
					Total GENERAL OPERATING	2,799.02	4,378.00	-1,578.98	63.93%
					Total MATERIALS	4,878.01	5,407.00	-528.99	90.22%
					Total SALARIES & BENEFITS	92,099.96	93,984.00	-1,884.04	98.0%
					Total GRANT EXPENSES	0.00			
					Total OTHER GIFT EXPENSES	926.84			
					MISCELLANEOUS EXPENSES	0.00			
					Total Expense	107,132.79	112,819.00	-5,686.21	94.96%
					Net Ordinary Income	-343.47	0.00	-343.47	100.0%
					Net Income	-343.47	0.00	-343.47	100.0%

HUNTSVILLE PUBLIC LIBRARY PROFIT
PROFIT LOSS ACTUAL vs BUDGET
OCTOBER 2024 - AUGUST 2025

						Total Triana			
						Oct '24 - Aug 25	Budget	\$ Over Budget	% of Budget
INCOME AND EXPENSE SHOULD BE AT 91.67%									
Ordinary Income/Expense									
					Income				
					Total GOVERNMENT SUPPORT	87,280.00	91,480.00	-4,200.00	95.41%
					FRIENDS OF THE LIBRARY SUPPORT	0.00			
					FOUNDATION SUPPORT	1,363.64	1,250.00	113.64	109.09%
					Total INVESTMENT INCOME	0.00			
					Total FEES	1,542.71	770.00	772.71	200.35%
					Total GIFTS and GRANTS	1,100.00			
					Total MISCELLANEOUS	0.00			
					Total PROGRAM REVENUES	0.00			
					Total Income	91,286.35	93,500.00	-2,213.65	97.63%
					Gross Profit	91,286.35	93,500.00	-2,213.65	97.63%
					Expense				
					CAPITAL CAMPAIGN EXPENSE	0.00			
					Total AUTOMATED SERVICES	1,020.10	2,699.00	-1,678.90	37.8%
					Total BUILDING OPERATIONS	1,771.24	2,270.00	-498.76	78.03%
					Total GENERAL OPERATING	2,303.52	3,049.00	-745.48	75.55%
					Total MATERIALS	6,546.03	7,142.00	-595.97	91.66%
					Total SALARIES & BENEFITS	71,537.90	78,340.00	-6,802.10	91.32%
					Total GRANT EXPENSES	0.00			
					Total OTHER GIFT EXPENSES	2,810.58			
					MISCELLANEOUS EXPENSES	0.00			
					Total Expense	85,989.37	93,500.00	-7,510.63	91.97%
					Net Ordinary Income	5,296.98	0.00	5,296.98	100.0%
					Net Income	5,296.98	0.00	5,296.98	100.0%

HUNTSVILLE PUBLIC LIBRARY
PROFIT LOSS ACTUAL vs BUDGET
OCTOBER 2024 - AUGUST 2025

						TOTAL			
						Oct '24 - Aug 25	Budget	\$ Over Budget	% of Budget
INCOME AND EXPENSE SHOULD BE AT 91.67%									
Ordinary Income/Expense									
					Income				
					Total GOVERNMENT SUPPORT	7,727,280.18	7,833,372.00	-106,091.82	98.65%
					FRIENDS OF THE LIBRARY SUPPORT	127,527.68	126,800.00	727.68	100.57%
					FOUNDATION SUPPORT	75,000.00	75,000.00	0.00	100.0%
					Total INVESTMENT INCOME	184,190.88	176,025.00	8,165.88	104.64%
					Total FEES	187,478.08	105,425.00	82,053.08	177.83%
					Total GIFTS and GRANTS	178,994.96	0.00	178,994.96	100.0%
					Total MISCELLANEOUS	3,060.94	0.00	3,060.94	100.0%
					Total PROGRAM REVENUES	100.00	0.00	100.00	100.0%
					Total Income	8,483,632.72	8,316,622.00	167,010.72	102.01%
					Gross Profit	8,483,632.72	8,316,622.00	167,010.72	102.01%
					Expense				
					CAPITAL CAMPAIGN EXPENSE	1,872.92	0.00	1,872.92	100.0%
					Total AUTOMATED SERVICES	182,035.97	240,154.00	-58,118.03	75.8%
					Total BUILDING OPERATIONS	1,018,801.62	1,275,639.00	-256,837.38	79.87%
					Total GENERAL OPERATING	221,936.29	250,470.00	-28,533.71	88.61%
					Total MATERIALS	692,656.95	731,229.00	-38,572.05	94.73%
					Total SALARIES & BENEFITS	4,913,723.84	5,819,130.00	-905,406.16	84.44%
					Total GRANT EXPENSES	35,156.06	0.00	35,156.06	100.0%
					Total OTHER GIFT EXPENSES	103,248.29	0.00	103,248.29	100.0%
					MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.0%
					Total Expense	7,169,431.94	8,316,622.00	-1,147,190.06	86.21%
					Net Ordinary Income	1,314,200.78	0.00	1,314,200.78	100.0%
					Net Income	1,314,200.78	0.00	1,314,200.78	100.0%

		CAV-HILL (COH)	DOWNTOWN (COH)	NHV (COH)	OUTREACH (COH)	SHV (COH)	Total COH	GUR	HAZ	MAD	MON	NEW	TRI	TOTAL
		25/26 Budget	25/26 Budget	25/26 Budget	25/26 Budget	25/26 Budget	25/26 Budget	25/26 Budget	25/26 Budget	25/26 Budget	25/26 Budget	25/26 Budget	25/26 Budget	25/26 Budget
	Ordinary Income/Expense													
	Income													
	GOVERNMENT SUPPORT													
	Total STATE OF ALABAMA SUPPORT	19,093.00	253,060.00	37,781.00	19,971.00	43,182.00	373,087.00	30,818.00	28,408.00	10,011.00	57,623.00	34,945.00	10,580.00	545,472.00
	MADISON COUNTY SUPPORT						0.00							0.00
	District 1						0.00		30,000.00					30,000.00
	District 3						0.00	10,000.00				10,000.00		20,000.00
	District 4						0.00				36,500.00			36,500.00
	MADISON CO - GEN FUND	7,376.00	25,928.00	12,048.00	8,000.00	15,000.00	68,352.00	54,311.00	82,886.00	25,359.00	110,997.00	63,542.00	44,553.00	450,000.00
	MADISON COUNTY-RENTS		8,726.00				8,726.00							8,726.00
	Total MADISON COUNTY SUPPORT	7,376.00	34,654.00	12,048.00	8,000.00	15,000.00	77,078.00	64,311.00	112,886.00	25,359.00	147,497.00	73,542.00	44,553.00	545,226.00
	MUNICIPAL SUPPORT						0.00							
	CITY OF HUNTSVILLE	106,532.00	3,515,324.00	694,597.00	229,783.00	1,085,787.00	5,632,023.00							5,632,023.00
	CITY OF MADISON						0.00			1,040,005.00				1,040,005.00
	TOWN OF GURLEY						0.00	20,704.00						20,704.00
	CITY OF NEW HOPE						0.00					8,000.00		8,000.00
	TOWN OF TRIANA						0.00						38,400.00	38,400.00
	Total MUNICIPAL SUPPORT	106,532.00	3,515,324.00	694,597.00	229,783.00	1,085,787.00	5,632,023.00	20,704.00		1,040,005.00		8,000.00	38,400.00	6,739,132.00
	Total GOVERNMENT SUPPORT	133,001.00	3,803,038.00	744,426.00	257,754.00	1,143,969.00	6,082,188.00	115,833.00	141,294.00	1,075,375.00	205,120.00	116,487.00	93,533.00	7,829,830.00
	FRIENDS OF THE LIBRARY SUPPORT		90,000.00			15,000.00	105,000.00	2,000.00		18,000.00	2,000.00	1,800.00		128,800.00
	FOUNDATION SUPPORT	1,364.00	61,363.00	1,364.00	1,363.00	1,363.00	66,817.00	1,364.00	1,364.00	1,363.00	1,364.00	1,364.00	1,364.00	75,000.00
	Total INVESTMENT INCOME		173,675.00			0.00	173,675.00							173,675.00
	Total FEES	1,260.00	39,800.00	17,950.00		26,610.00	85,620.00	1,690.00	4,810.00	34,600.00	5,990.00	1,010.00	1,195.00	134,915.00
	Gross Profit	135,625.00	4,167,876.00	763,740.00	259,117.00	1,186,942.00	6,513,300.00	120,887.00	147,468.00	1,129,338.00	214,474.00	120,661.00	96,092.00	8,342,220.00
	Expense						0.00							0.00
	Total AUTOMATED SERVICES	1,937.00	46,904.00	18,707.00		58,818.00	126,366.00	6,367.00	8,639.00	60,931.00	13,084.00	3,312.00	2,666.00	221,365.00
	Total BUILDING OPERATIONS	5,264.00	725,751.00	173,785.00	1,552.00	254,047.00	1,160,399.00	1,525.00	7,181.00	72,879.00	6,441.00	4,556.00	4,729.00	1,257,710.00
	Total GENERAL OPERATING	4,342.00	138,027.00	17,494.00	8,216.00	26,993.00	195,072.00	3,862.00	5,204.00	35,088.00	7,629.00	3,996.00	3,357.00	254,208.00
	Total MATERIALS	8,114.00	488,503.00	21,894.00	6,055.00	36,233.00	560,799.00	11,323.00	14,657.00	147,343.00	15,347.00	7,475.00	7,142.00	764,086.00
	Total SALARIES & BENEFITS	115,968.00	2,768,691.00	531,860.00	243,294.00	810,851.00	4,470,664.00	97,810.00	111,787.00	813,097.00	171,973.00	101,322.00	78,198.00	5,844,851.00
	Total Expense	135,625.00	4,167,876.00	763,740.00	259,117.00	1,186,942.00	6,513,300.00	120,887.00	147,468.00	1,129,338.00	214,474.00	120,661.00	96,092.00	8,342,220.00
	Net Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

MEMORANDUM OF AGREEMENT



9/1/2025

Huntsville-Madison County Public Library

Memorandum of Agreement with LearningQUEST

Memorandum of Agreement

HUNTSVILLE-MADISON COUNTY PUBLIC LIBRARY

Introduction

LearningQUEST is a 501(c)(3) corporation partnered with the Huntsville/Madison County Public Library. LearningQUEST offers an environment for inquiring minds; stimulating forums, workshops, courses and single presentations offered on a variety of academic disciplines; interactive discussions; affordable, centrally located programs; enrichment activities; planned trips; and fellowship in a warm, welcoming atmosphere.

Statement of Benefits

What HMCPL offers LearningQUEST:

1. A physical location for LearningQUEST programs, classes and services at the downtown Huntsville location or available branch locations without charge.
2. Limited meeting room space for programs, classes, and planning sessions.
3. At the Downtown Huntsville location, office space with secure internet access and storage space on the second floor and the closet in Meeting Rooms A. *Third floor annex storage will be limited access only with library employee.
4. Visibility for LearningQUEST promotional materials in a high-use public location.
5. Referrals from HMCPL staff to the LearningQUEST website.
6. Publicity opportunities through HMCPL communications tools.
7. Access to and assistance with the meeting room scheduling software.
8. Use of the Library's Audiovisual Package with Mic is required and will be available for use free of charge for LearningQUEST events at any location. At the Downtown Huntsville location, the second floor A/V equipment is used without fee and LearningQUEST may utilize their equipment in the Second Floor Meeting Room.
9. Keys for access to the kitchen (first floor), Meeting Room A closet and assigned second floor office and storage space at the Downtown Huntsville location.
10. Onsite parking for LearningQUEST participants when and where available.
11. Meeting space and limited staff support for special activities planned for member recruitment.
12. Back door access with up to three proximity cards for the Downtown Huntsville Library.

What LearningQUEST offers HMCPL:

1. Training for HMCPL's patrons.
2. Increased library patronage for all branches through providing beneficial educational programs to the community.
3. Publicity of HMCPL programs, services and classes (targeted to Adult Learners) via email sent out through the weekly LearningQUEST bulletin.
4. Potential partnerships in seeking grants and community support.
5. Opportunities to collaborate with Adult Programming on joint programs for the library.

Memorandum of AGREEMENT

6. Assurance that the LearningQUEST A-V team is trained & technically supported in the proper use of HMCPL A-V equipment and will be present to assist with A-V needs at programs, in lieu of Library Staff support.
7. Cost sharing for movie licensing fees at the Downtown Huntsville Library.

Terms of Agreement

1. This MOA is a 2-year agreement to be re-evaluated by both parties in September 2027.
2. HMCPL will provide LearningQUEST with office space, storage space for the LearningQUEST materials in the 2nd floor storage closet and Meeting Room A closet, and access to stored equipment at the Downtown location.
3. *HMCPL is not responsible for LearningQUEST property stored or used at any library facility.*
4. HMCPL will provide limited room set up Monday through Friday (two options: classroom or theatre) for classes meeting at the Downtown Huntsville location. Whenever possible the room will be set once per day.
5. Meeting space availability is contingent on state and local policies for public gatherings and social distancing. Max capacity for rooms may be reduced and face coverings may be required.
6. HMCPL will allow LearningQUEST to schedule programs and classes on the HMCPL scheduling software (noting that library programs, classes and specific library designated organizations have priority, and certain spaces may have monthly limits due to limited meeting space and high usage). LearningQUEST meeting reservations may be made up to nine months in advance.
7. HMCPL will help promote LearningQUEST programs and classes through staff referral, distribution of print collateral, and inclusion in normal HMCPL communications channels such as hmcpl.org.
8. HMCPL will allow free use of the Auditorium Projection Equipment (page 1 section 8) with the presentation of a valid Organizational Library Card.
9. HMCPL will work with the LearningQuest to pre-schedule access to the Auditorium's audiovisual and projection equipment. Security code is for library staff only. For the Downtown Huntsville Auditorium, LearningQuest is required to use the Library's Audiovisual Package with microphone if audiovisual equipment is needed and must reserve it in advance.
10. LearningQUEST will return all HMCPL borrowed equipment in working order or agree to pay for the replacement or repair of the equipment.
11. LearningQUEST will pay one half of the movie license fee for the Downtown Huntsville Library and only show movies with clear public performance rights.
12. LearningQUEST will register classes and meetings in the meeting reservation system being mindful of library programming space needs and the needs of other community groups. Certain branches may have monthly limits due to limited meeting space and high usage.
13. LearningQUEST will provide HMCPL with monthly statistics on the number of attendees at programs and the number of participants involved in classes. These statistics should be shared in a timely manner (at least once a month) with HMCPL systems librarian, Amanda Campbell at acampbell@hmcpl.org.
14. LearningQUEST will be open to requests from HMCPL for equipment needed to support the library's programming.
15. LearningQUEST will publicize requested HMCPL Programs, services and classes targeted to a Senior Audience within the LearningQUEST membership list.
16. LearningQUEST will follow the Library's Filming and Photography policy.
17. LearningQUEST may choose to provide their own insurance coverage for their property.
18. LearningQUEST will add HMCPL as an "Additional Insured" to LearningQUEST's General Liability insurance.

Summary

The partnership with LearningQUEST provides an excellent opportunity for HMCPL to fulfill its mission as an institution to “empower individuals to create their own future, explore the universe of ideas, and connect with our community and the world.” It also has the potential to further expand services for adult learning, family literacy, and community development.

Signatures:

Mickie P. Burt

Mickie P. Burt, President

LearningQUEST

Connie Chow

Connie Chow, Executive Director

Huntsville-Madison County Public Library

Signature: Mickie P. Burt
Mickie P. Burt (Sep 22, 2025 10:55:58 CDT)

Email: president@lquest.org

Signature: Connie Chow

Email: cchow@hmcpl.org

MEMORANDUM OF AGREEMENT



9/1/2025

Huntsville-Madison County Public
Library

Memorandum of Agreement with Hatch

Memorandum of Agreement

HUNTSVILLE-MADISON COUNTY PUBLIC LIBRARY

Introduction

Hatch's vision is to strengthen our community and empower opportunity for youth to lead self-sufficient lives. The 8-week curriculum is intentionally designed to create a stronger hospitality workforce through life skills workshops and industry standard culinary and hospitality training. But even more importantly, this paid job training program will equip young adults aged 18 – 24 with confidence, self-agency, and a competitive edge to enter the workforce.

Statement of Benefits

What HMCPL offers Hatch:

1. A cafe space to operate as a training ground for Hatch participants during their first 8-weeks in training.
2. Café space with the following:
 - a) Floor space for coffee shop preparation and service area and seating.
 - b) Tables and chairs for the seating area.
 - c) 240 v – 100-amp electrical service.
 - d) Telephone and data connections in the coffee shop.
 - e) Hot and cold-water service.
 - f) Sewer connections, including grease trap.
 - g) Dry storage area of 100 square feet located in the café.
 - h) Access to a lockable dumpster that will be emptied bi-weekly
 - i) Vent-hood for non-grease laden products.

What Hatch offers HMCPL:

1. Access for HMCPL's service population.
2. Rent payment of \$250 per month.
3. Necessary development and supervision for the café.
4. All necessary professional commercial grade equipment, including installation, to perform the function of the café including, but not limited to, beverage equipment, coolers, dishwashers, and glass display cases.
5. Cost sharing for café equipment repairs as needed.

Terms of Agreement

- This MOA is a 1-year agreement with an option to renew up to 4 one-year terms through September 2029.
- Rent begins on the first month the cafe opens. If the first month of operation is not a full month, rent will be pro-rated. Rent payment is due on the first day of the month.
- All utilities will be paid by HMCPL.
- Hatch is responsible for telephone hook-up, outgoing line, and all other phone related charges.
- Hatch will provide all licenses required by the Madison County Health Department and/or other authorities to operate this café.
- Hatch will provide signage and menu boards with design approved by the Library.
- HMCPL and Hatch will verify on scheduled Library and café holidays and closings each year.
- Hatch must furnish the library with a phone and email contact for the responsible supervisor.
- Thirty days' notice will be given by either party to terminate agreement.
- The Library is open to the public 7 days per week:
 - Monday through Thursday – 9:00 a.m. to 8:00 p.m.
 - Friday and Saturday – 9:00 a.m. to 5:00 p.m.
 - Sunday – 1:00 p.m. to 5:00 p.m.

Ideally the coffee shop should be open all hours the Library is open to the public. However, it may be operated beyond the library hours of operation if business conditions warrant.

INSURANCE

Property Insurance: The Library will carry property insurance on coffee shop equipment owned by the Library. If the operator brings in any other equipment, s/he will need the written permission of the Library Director. The Library will not be responsible for damage to operator's equipment, regardless of the reason for the damage.

Commercial General and Umbrella Liability Insurance: The operator shall maintain commercial general liability (CGL) and, if necessary, commercial umbrella insurance with a limit of not less than \$1,000,000 per occurrence. Said insurance company shall be currently rated A- VIII or better by AM Best. If such CGL insurance contains a general aggregate limit, it shall apply separately to this location. The CGL insurance shall be written on the most current ISO occurrence form (or substitute form providing equivalent coverage) and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury, and liability assumed under an insured contract. HMCPL and their respective officers and agents shall be included as additional insured parties under the CGL using ISO additional insured endorsement CG 20 11 or a substitute providing equivalent coverage, and under the commercial umbrella, if any. This insurance shall apply as primary insurance with respect any other insurance or self-insurance programs afforded to HMCPL. There shall be no endorsement of modification of the CGL to make it excess over other available insurance; alternatively, if the CGL states that is excess or pro-rata, it shall be endorsed to be primary with respect to the additional insured.

Waiver of Subrogation: Operator waives all rights against the Huntsville-Madison County, City of Huntsville, and Madison County, and their agents, officers and employees for recovery of damages to the extent these damages are covered by the CGL or commercial umbrella insurance maintained pursuant to this proposal.

Workers' Compensation Insurance: The operator shall maintain workers' compensation and employer's liability insurance. The employer's liability limit shall be no less than \$100,000 per employee, per accident or disease.

Waiver of Subrogation: The operator waives all rights against the Huntsville-Madison County, City of Huntsville, and Madison County, and their agents, officers and employees for recovery of damages to the extent these damages are covered by workers' compensation and employer's liability insurance obtained by the operator pursuant to this proposal. The operator shall obtain an endorsement equivalent to WC 00 03 13 to affect this waiver AND SHALL NAME HMCPL as an alternate employer. Prior to execution of an agreement, the operator shall submit a certificate of insurance or multiple certificates of insurance indicating all coverage herein required to the Madison County, for approval by the County's Risk Manager. Renewal certificates shall be supplied on or before the expiration date of any insurance policies noted above. In the event of any nonrenewal, termination or cancellation of any policy or the encumbrance of any aggregate to an amount of 60% or more, the carrier and operator shall provide notice to the Madison County office of Risk Management at least 30 days in advance. An encumbrance of more than 60% of an aggregate may necessitate the purchase of additional coverage by the operator.

Indemnification: To the fullest extent permitted by law, the operator will defend, indemnify and hold harmless the Huntsville-Madison County, City of Huntsville, and Madison County, from and against all claims (including property damage or personal injury, including death) arising out of or relating (directly or indirectly) to (i) the conduct or management of the coffee shop, or any work or thing whatsoever done, or any condition created in or about the coffee shop during the term of an agreement; (ii) any act, omission, breach of any provision of an agreement or negligence of the operator or any of operator's employees, agents or subcontractors; and (iii) any accident, injury or damage whatsoever occurring in or around the coffee shop, to the extent arising, in whole or in part, out of negligent acts or omissions on the part of the operator.

Licensing: Operator will also be responsible for the total cost of such licenses and renewals. As a condition of the contract award, Operator shall be responsible for obtaining and/or providing a copy of the City of Huntsville business license.

OPERATING STANDARDS

Maintenance: Hatch employees are responsible for keeping the coffee shop area, including interior and exterior seating areas, neat, and clean, and keeping the coffee shop area and equipment in good repair. Hatch employees are responsible for regularly bussing the seating and condiment areas and immediately cleaning up spills and messes. Operator will ensure that trash receptacles are not overfilled during public hours. Hatch employees will empty trash nightly, into the Library's service area dumpsters. Hatch employees will not allow boxes, cartons, barrels, or similar items to remain in view of the public. Hatch employees will maintain the designated storage areas in good order.

Employee Standards: Service should be timely, attentive, and friendly. Food and beverage orders will be taken promptly and in a friendly and courteous manner. Hatch will recruit, train, supervise, direct, and deploy the optimum number of employees to match the work requirements. Each employee should be clean, neat, and well groomed; be free from offensive body odor; be professional, courteous, and friendly to the public; wear appropriate badge identifying them as employees of Hatch; and not wear excessive amounts of fragrance.

Menu and Pricing: Hatch will charge reasonable prices for all food and beverages.

Food Quality: Hatch will ensure that only the highest quality of food is sold at the Library, including but not limited to coffee that is from a quality roaster, competitive in quality with other local specialty coffee shops. Beans for espresso should be appropriate for industry-recognized professional espresso use.

Summary

The partnership with Hatch provides an excellent opportunity for HMCPL to support its strategic objective to “support local literacy and workforce development efforts.”

Signatures:

Garrett Coyne, Co-Founder
Hatch

DATE

Beth Boyer, Co-Founder
Hatch

DATE

Connie Chow, Executive Director
Huntsville-Madison County Public Library

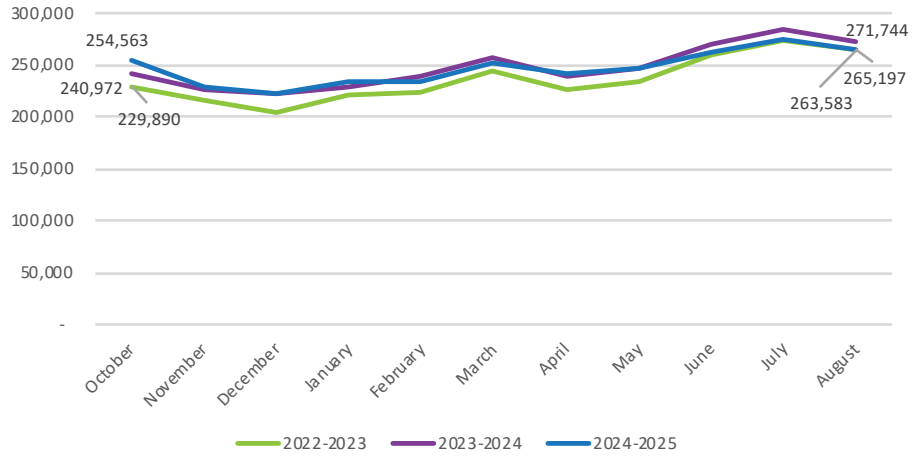
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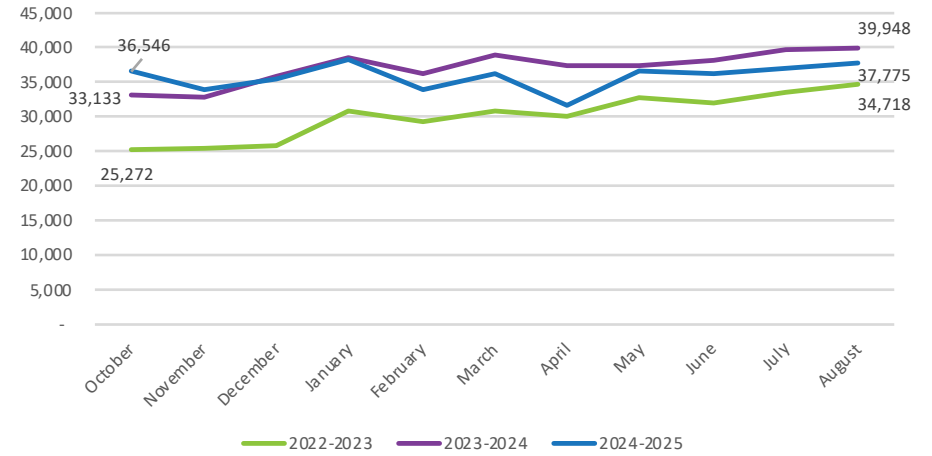
HMCPL Statistics

July/August 2025

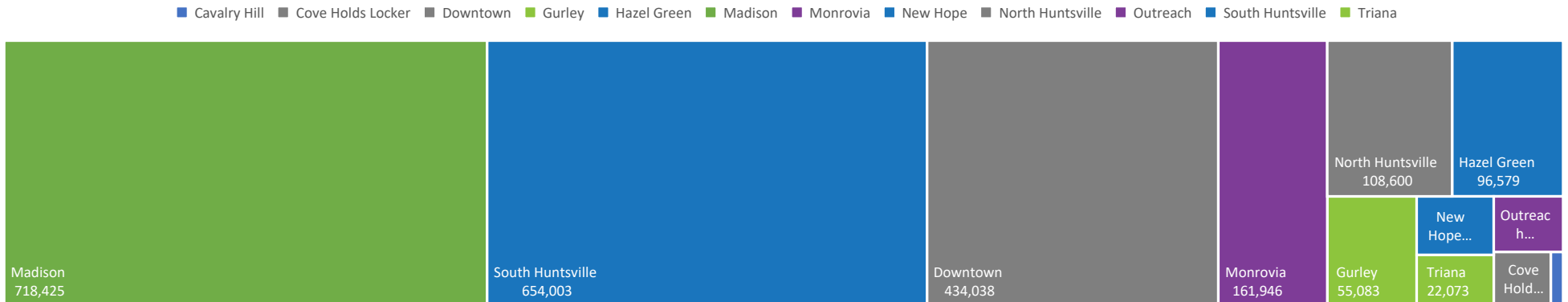
Systemwide Circulation

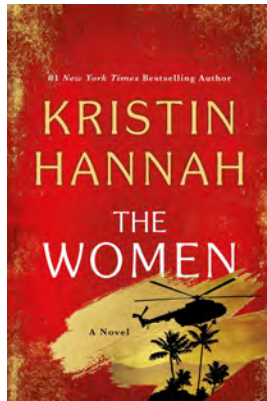


Downloadables



Circulation By Branch FY 2025



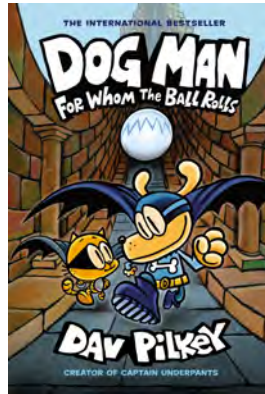


Top circulating adult book (print):
The Women, by Kristin Hannah
200 Checkouts

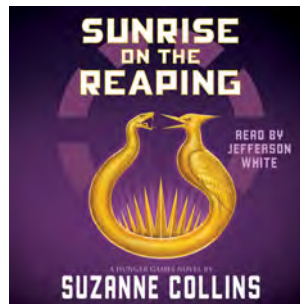


Highest demand book (print):
Atmosphere, by Taylor Jenkins Reid
92cHolds

Books We Loved in July and August



Top circulating juvenile book (print):
Dog Man: For Whom the Ball Rolls
by Dav Pilkey, 156 Checkouts



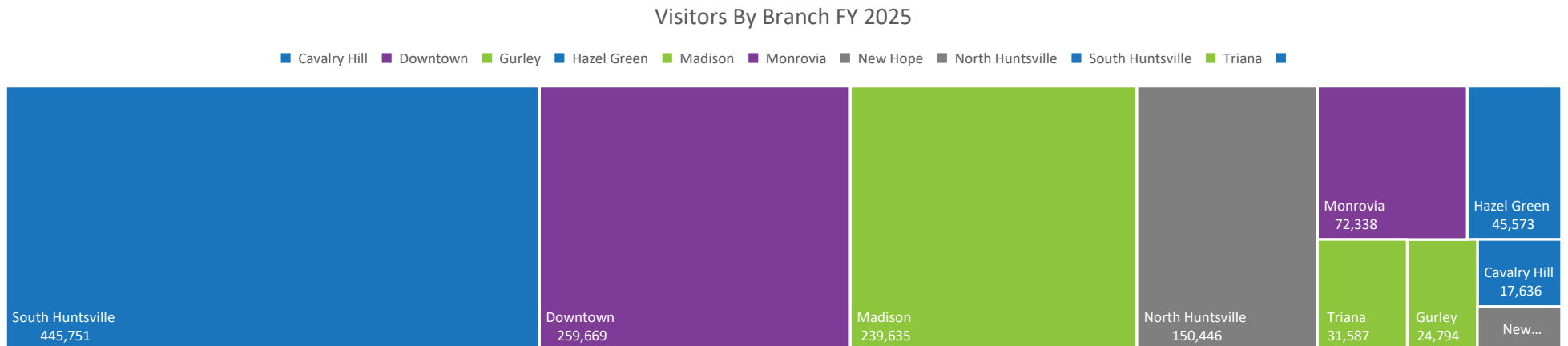
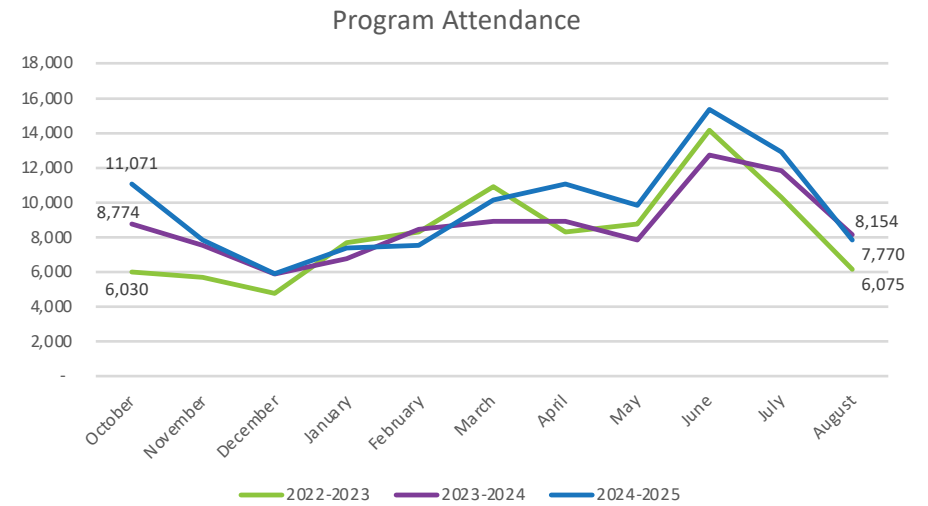
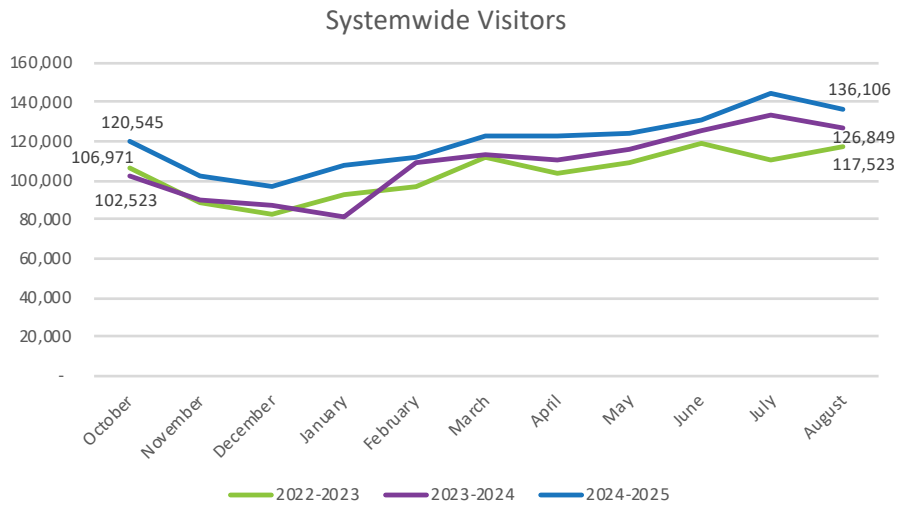
Top circulating book (digital audiobook):
Sunrise on the Reaping
by Suzanne Collins, 203 Checkouts



Top circulating YA book (print):
The Ballad of Songbirds and Snakes
by Suzanne Collins, 92 Checkouts



Top circulating book (ebook):
Sunrise on the Reaping
By Suzanne Collins, 83 Checkouts



Program Highlights



Highest attended program:
Saturday on Saturday
Madison Public Library
405 Attendees



Adult Painting Classes
10 Events at 4 Branches
97 Attendees Total



August 2025 HMCPL Statistics

Systemwide Circulation				
	FY2023	FY2024	FY2025	% +/-
October	229,890	240,972	254,563	5.64%
November	216,726	225,955	228,833	1.27%
December	204,267	222,394	222,409	0.01%
January	221,404	228,175	232,744	2.00%
February	222,813	238,653	232,769	-2.47%
March	243,603	255,940	251,114	-1.89%
April	226,808	238,005	241,256	1.37%
May	234,908	246,220	246,439	0.09%
June	260,341	270,150	261,021	-3.38%
July	273,639	284,311	274,742	-3.37%
August	263,583	271,744	265,197	-2.41%
September	244,473	258,523		
Year	2,842,455	2,981,042	2,711,087	-9.06%

Systemwide totals include downloadables.

Downloadables				
	FY2023	FY2024	FY2025	% +/-
October	25,272	33,133	36,546	10.30%
November	25,337	32,852	33,914	3.23%
December	26,010	36,014	35,331	-1.90%
January	30,848	38,408	38,294	-0.30%
February	29,241	36,349	34,091	-6.21%
March	30,849	38,798	36,169	-6.78%
April	30,127	37,494	34,963	-6.75%
May	32,759	37,165	36,566	-1.61%
June	32,138	38,006	36,160	-4.86%
July	33,495	39,699	36,959	-6.90%
August	34,718	39,948	37,775	-5.44%
September	33,450	39,436		
Year	364,244	447,302	396,768	-11.30%

*Downloadables include digital media from Hoopla, Overdrive, Blast, & Kanopy

*Corrected errors in May 2024 and April 2025 numbers

hmcpl.org				
	FY2023	FY2024	FY2025	% +/-
October	167,241	980,175	1,302,802	32.92%
November	378,277	571,206	1,154,788	102.17%
December	402,487	1,375,626	740,217	-46.19%
January	452,723	762,577	1,092,199	43.22%
February	896,224	1,106,513	3,173,713	186.82%
March	948,515	769,715	1,806,841	134.74%
April	614,184	857,334	1,757,554	105.00%
May	675,837	805,616	2,147,226	166.53%
June	768,632	748,271	624,764	-16.51%
July	350,479	876,127	712,466	-18.68%
August	48,518	813,124	3,019,405	271.33%
September	212,672	931,270		
Year	5,915,789	10,597,554	17,531,975	65.43%

Number of visits to hmcpl.org website including our public catalog .

*August 2023 missing public catalog numbers.

Music Downloadables				
	FY2023	FY2024	FY2025	% +/-
October	594	544	620	13.97%
November	680	546	503	-7.88%
December	1,235	3,722	1,327	-64.35%
January	786	1,522	1,419	-6.77%
February	1,042	1,094	879	-19.65%
March	694	1,467	1,290	-12.07%
April	712	1,201	1,373	14.32%
May	1,166	965	1,154	19.59%
June	579	505	1,229	143.37%
July	560	937	731	-21.99%
August	580	582	1,193	104.98%
September	1,059	778		
Year	9,687	13,863	11,718	-15.47%

*Music Downloadables includes Blast and Hoopla (music)

Wi-Fi # of Logins				
	FY2023	FY2024	FY2025	% +/-
October	17,940	18,432	21,588	17.12%
November	15,806	16,301	18,100	11.04%
December	13,375	15,031	17,326	15.27%
January	16,035	13,109	17,766	35.53%
February	17,271	24,324	18,723	-23.03%
March	19,318	18,740	20,077	7.13%
April	18,157	19,378	21,061	8.69%
May	18,119	20,990	20,778	-1.01%
June	18,944	18,562	20,229	8.98%
July	17,661	21,625	23,092	6.78%
August	20,385	20,965	21,542	2.75%
September	18,468	20,422		
Year	211,479	227,879	220,282	-3.33%

*February 2024 had an unexplained one day increase in wifi logins

Public Computer Use				
	FY2023	FY2024	FY2025	% +/-
October	5,959	6,201	6,044	-2.53%
November	4,629	5,294	4,925	-6.97%
December	4,577	4,912	5,079	3.40%
January	5,948	4,590	5,681	23.77%
February	6,058	6,585	5,832	-11.44%
March	6,717	6,313	6,178	-2.14%
April	5,931	5,909	5,699	-3.55%
May	5,979	6,044	5,768	-4.57%
June	6,601	6,308	6,097	-3.34%
July	6,365	7,080	7,005	-1.06%
August	6,876	6,576	6,731	2.36%
September	6,153	5,991		
Year	71,793	71,803	65,039	-9.42%

Reference Questions				
	FY2023	FY2024	FY2025	% +/-
October	7,974	10,066	11,930	18.52%
November	7,668	8,870	14,005	57.89%
December	7,981	9,628	12,366	28.44%
January	9,748	10,396	16,385	57.61%
February	8,667	10,387	15,296	47.26%
March	10,167	11,347	13,695	20.69%
April	9,934	11,322	12,318	8.80%
May	14,886	10,922	12,378	13.33%
June	11,876	10,394	11,733	12.88%
July	9,871	11,397	12,896	13.15%
August	9,920	10,454	12,197	16.67%
September	9,554	14,330		
Year	118,246	129,513	145,199	12.11%

Online Database Use				
	FY2023	FY2024	FY2025	% +/-
October	29,776	32,487	42,205	29.91%
November	23,160	34,795	34,783	-0.03%
December	25,602	35,511	30,511	-14.08%
January	45,512	29,284	69,861	138.56%
February	70,713	40,203	67,281	67.35%
March	37,509	53,113	50,900	-4.17%
April	25,823	39,090	56,268	43.94%
May	21,893	40,574	18,970	-53.25%
June	448,651	25,536	23,262	-8.91%
July	18,950	66,117	32,681	-50.57%
August	36,955	24,118	55,639	130.69%
September	40,536	166,299		
Year	825,080	587,127	482,361	-17.84%

*December 2024 missing Britannica and EBSCO

Curbside Transactions				
	FY2023	FY2024	FY2025	% +/-
October	89	22	32	45.45%
November	87	21	15	-28.57%
December	60	15	5	-66.67%
January	63	15	-	-100.00%
February	35	8	9	12.50%
March	31	11	4	-63.64%
April	20	15	15	0.00%
May	35	9	21	133.33%
June	23	36	16	-55.56%
July	7	16	16	0.00%
August	14	29	8	-72.41%
September	24	5		
Year	488	202	141	-30.20%

Program Attendance				
	FY2023	FY2024	FY2025	% +/-
October	6,030	8,774	11,071	26.18%
November	5,712	7,545	7,828	3.75%
December	4,762	5,875	5,893	0.31%
January	7,691	6,688	7,348	9.87%
February	8,344	8,444	7,554	-10.54%
March	10,947	8,909	10,059	12.91%
April	8,363	8,968	10,987	22.51%
May	8,713	7,847	9,892	26.06%
June	14,146	12,718	15,343	20.64%
July	10,320	11,811	12,924	9.42%
August	6,075	8,154	7,770	-4.71%
September	8,624	7,752		
Year	99,727	103,485	106,669	3.08%

*October 2022 attendance is incomplete due to software errors.

Cavalry Hill Circulation				
	FY2023	FY2024	FY2025	% +/-
October	637	574	342	-40.42%
November	509	556	384	-30.94%
December	558	445	426	-4.27%
January	554	487	262	-46.20%
February	525	479	263	-45.09%
March	369	659	245	-62.82%
April	441	775	283	-63.48%
May	428	714	305	-57.28%
June	748	735	388	-47.21%
July	849	572	474	-17.13%
August	738	516	354	-31.40%
September	700	470		
Year	7,056	6,982	3,726	-46.63%

Cove Holds Locker Circulation				
	FY2023	FY2024	FY2025	% +/-
October	240	797	1,475	85.07%
November	561	716	1,576	120.11%
December	585	756	1,404	85.71%
January	667	972	1,762	81.28%
February	875	1,164	1,856	59.45%
March	928	1,083	1,624	49.95%
April	732	1,057	1,472	39.26%
May	647	1,403	1,540	9.76%
June	661	1,632	1,567	-3.98%
July	758	1,654	1,591	-3.81%
August	1,001	1,689	1,677	-0.71%
September	938	1,641		
Year	8,593	14,564	17,544	20.46%

*Cove Holds Locker Opened October 7, 2022

Downtown Circulation				
	FY2023	FY2024	FY2025	% +/-
October	37,867	36,729	40,163	9.35%
November	34,603	34,489	36,445	5.67%
December	33,024	33,948	34,833	2.61%
January	34,160	32,793	34,088	3.95%
February	34,810	36,142	39,739	9.95%
March	38,446	38,860	43,458	11.83%
April	35,205	36,840	40,909	11.05%
May	36,252	37,557	38,255	1.86%
June	39,876	41,176	41,190	0.03%
July	43,761	44,389	44,231	-0.36%
August	40,062	41,959	40,727	-2.94%
September	36,066	41,136		
Year	444,132	456,018	434,038	-4.82%

Gurley Circulation				
	FY2023	FY2024	FY2025	% +/-
October	5,042	6,514	5,223	-19.82%
November	5,084	6,894	4,975	-27.84%
December	4,348	7,474	4,870	-34.84%
January	3,992	4,206	4,961	17.95%
February	4,129	4,623	4,554	-1.49%
March	4,520	5,312	4,762	-10.35%
April	3,962	4,875	5,031	3.20%
May	5,416	4,717	4,785	1.44%
June	4,897	4,987	5,160	3.47%
July	4,868	5,591	5,799	3.72%
August	6,569	5,593	4,963	-11.26%
September	6,298	5,656		
Year	59,125	66,442	55,083	-17.10%

Hazel Green Circulation				
	FY2023	FY2024	FY2025	% +/-
October	7,693	9,130	9,149	0.21%
November	7,366	7,907	7,434	-5.98%
December	7,068	7,884	7,458	-5.40%
January	8,259	7,512	7,695	2.44%
February	8,735	7,974	7,998	0.30%
March	9,005	8,820	8,812	-0.09%
April	8,532	7,570	8,876	17.25%
May	8,617	8,167	9,089	11.29%
June	9,971	9,496	9,906	4.32%
July	10,397	10,148	10,410	2.58%
August	10,221	9,208	9,752	5.91%
September	9,071	9,110		
Year	104,935	102,926	96,579	-6.17%

Madison Circulation				
	FY2023	FY2024	FY2025	% +/-
October	66,131	66,672	67,866	1.79%
November	60,949	59,189	59,793	1.02%
December	57,371	57,796	57,948	0.26%
January	60,682	60,209	61,846	2.72%
February	61,005	63,796	59,040	-7.46%
March	68,389	68,117	66,288	-2.69%
April	63,255	63,480	63,116	-0.57%
May	64,320	65,800	65,011	-1.20%
June	73,247	74,462	71,006	-4.64%
July	78,112	77,592	75,172	-3.12%
August	73,138	73,510	71,339	-2.95%
September	67,382	68,681		
Year	793,981	799,304	718,425	-10.12%

Monrovia Circulation				
	FY2023	FY2024	FY2025	% +/-
October	14,825	14,423	15,313	6.17%
November	13,458	13,702	14,665	7.03%
December	12,175	12,959	13,522	4.34%
January	13,498	13,546	13,492	-0.40%
February	13,647	14,343	13,316	-7.16%
March	15,062	14,741	13,981	-5.16%
April	14,099	13,652	14,122	3.44%
May	14,407	14,636	15,104	3.20%
June	15,289	15,530	15,354	-1.13%
July	16,031	15,947	16,568	3.89%
August	15,932	16,010	16,509	3.12%
September	14,860	14,763		
Year	173,283	174,252	161,946	-7.06%

New Hope Circulation				
	FY2023	FY2024	FY2025	% +/-
October	-	1,904	2,641	38.71%
November	277	1,952	2,242	14.86%
December	950	1,941	2,049	5.56%
January	1,338	1,880	1,974	5.00%
February	1,594	2,021	1,950	-3.51%
March	1,684	2,300	2,161	-6.04%
April	1,482	2,235	2,197	-1.70%
May	2,134	2,500	2,283	-8.68%
June	2,129	3,153	2,582	-18.11%
July	2,438	3,549	2,556	-27.98%
August	2,037	3,069	2,537	-17.33%
September	1,756	2,587		
Year	17,819	29,091	25,172	-13.47%

*New Hope circulation incomplete November 2022-June 2023. Self checkouts were not counted.

North Huntsville Circulation				
	FY2023	FY2024	FY2025	% +/-
October	12,175	11,629	11,090	-4.63%
November	10,583	10,253	9,853	-3.90%
December	9,911	9,017	8,557	-5.10%
January	10,194	8,593	8,689	1.12%
February	11,083	9,410	9,263	-1.56%
March	11,718	9,974	10,031	0.57%
April	11,167	9,381	10,110	7.77%
May	10,979	10,278	9,792	-4.73%
June	12,780	11,312	10,020	-11.42%
July	12,017	11,155	11,037	-1.06%
August	11,349	10,410	10,158	-2.42%
September	11,439	10,190		
Year	135,395	121,602	108,600	-10.69%

Outreach Circulation				
	FY2023	FY2024	FY2025	% +/-
October	1,317	496	2,873	479.23%
November	3,120	2,447	1,294	-47.12%
December	2,737	326	2,913	793.56%
January	4,134	2,749	2,763	0.51%
February	2,120	986	1,928	95.54%
March	2,418	2,107	1,597	-24.21%
April	1,499	1,440	2,102	45.97%
May	760	940	956	1.70%
June	1,743	1,697	1,531	-9.78%
July	679	833	1,274	52.94%
August	2,434	2,252	2,171	-3.60%
September	2,204	2,384		
Year	25,165	18,657	21,402	14.71%

South Huntsville Circulation				
	FY2023	FY2024	FY2025	% +/-
October	56,999	57,571	60,006	4.23%
November	53,535	53,693	54,952	2.34%
December	48,412	52,450	51,888	-1.07%
January	52,037	55,579	55,389	-0.34%
February	53,892	59,855	57,048	-4.69%
March	58,787	63,456	60,016	-5.42%
April	55,093	57,795	59,258	2.53%
May	56,840	60,699	60,869	0.28%
June	64,769	66,113	64,037	-3.14%
July	68,263	71,340	65,795	-7.77%
August	63,703	65,938	64,745	-1.81%
September	58,751	60,762		
Year	691,081	725,251	654,003	-9.82%

Triana Circulation				
	FY2023	FY2024	FY2025	% +/-
October	1,692	1,400	1,876	34.00%
November	1,344	1,305	1,306	0.08%
December	1,118	1,384	1,210	-12.57%
January	1,041	1,241	1,529	23.21%
February	1,157	1,511	1,723	14.03%
March	1,428	1,713	1,970	15.00%
April	1,214	1,411	2,107	49.33%
May	1,349	1,644	1,884	14.60%
June	2,093	1,851	2,120	14.53%
July	1,971	1,842	2,876	56.13%
August	1,681	1,642	2,472	50.55%
September	1,558	1,707		
Year	17,646	18,651	21,073	12.99%

Number of Library Visitors by Branch									
	Cavalry Hill			Downtown			Gurley		
	FY2023	FY2024	FY2025	FY2023	FY2024	FY2025	FY2023	FY2024	FY2025
October	1,787	1,827	1,818	28,782	26,454	28,369	1,232	1,417	1,217
November	1,496	1,755	1,301	21,575	21,831	22,716	710	681	1,019
December	1,689	1,852	1,245	20,038	20,051	21,780	1,054	627	1,910
January	1,929	1,343	1,398	23,800	19,544	23,850	1,034	922	2,332
February	1,660	1,904	1,336	24,645	26,254	25,468	1,167	1,022	2,292
March	1,854	2,157	1,655	26,518	25,932	25,851	1,397	1,044	2,292
April	1,538	2,298	1,638	24,541	25,957	25,022	1,442	1,157	2,959
May	1,722	2,361	1,617	27,158	26,159	25,626	1,221	1,194	2,746
June	2,228	2,795	1,782	27,725	26,583	26,492	1,557	1,346	3,034
July	1,807	3,259	2,129	26,679	29,176	29,632	1,578	1,584	2,876
August	1,964	2,624	1,706	28,778	29,144	27,927	1,690	1,569	2,117
September	1,654	1,731		26,087	24,176		1,392	1,255	
Year	21,328	25,906	17,625	306,326	301,261	282,733	15,474	13,818	24,794

	Hazel Green			Madison			Monrovia		
	FY2023	FY2024	FY2025	FY2023	FY2024	FY2025	FY2023	FY2024	FY2025
October	2,806	2,271	2,963	23,514	20,358	22,865	3,322	4,223	4,581
November	2,608	2,958	2,324	19,973	16,753	19,330	3,332	3,672	4,157
December	2,538	2,093	3,195	16,940	16,030	17,274	3,034	3,440	5,420
January	3,039	2,177	3,845	17,214	15,642	17,970	3,809	3,587	6,447
February	2,900	2,690	4,262	18,724	21,868	16,615	3,899	4,253	6,507
March	2,916	2,859	4,595	22,509	22,139	20,694	4,478	4,294	6,719
April	2,606	2,554	4,308	19,933	19,619	20,761	3,927	4,570	6,965
May	2,810	2,927	5,008	23,022	22,177	23,745	4,663	4,911	7,827
June	3,230	3,123	5,402	23,805	25,384	22,926	5,023	4,924	8,092
July	2,609	3,190	4,993	22,371	25,198	28,387	4,275	4,894	8,229
August	2,762	2,682	4,678	24,679	24,544	29,068	4,753	3,932	7,394
September	2,422	2,636		19,823	22,923		4,362	4,699	
Year	33,246	32,160	45,573	252,507	252,635	239,635	48,877	51,399	72,338

*HAZ people counters malfunctioned from 6/15/22 to 7/5/22. June/July 2022 visitor numbers are an estimate.

	New Hope			North Huntsville			South Huntsville		
	FY2023	FY2024	FY2025	FY2023	FY2024	FY2025	FY2023	FY2024	FY2025
October	-	1,171	1,100	13,394	12,287	15,106	29,164	30,915	40,441
November	1,097	982	893	10,006	11,465	12,079	25,699	29,385	36,623
December	920	901	869	8,989	10,546	10,768	25,740	29,789	32,573
January	894	877	941	10,902	7,864	11,532	29,030	28,769	37,642
February	995	1,077	968	12,769	12,676	12,415	30,164	35,116	38,996
March	1,189	1,158	1,082	14,581	13,414	14,455	33,716	37,000	41,518
April	1,166	1,085	1,047	15,264	14,828	14,776	30,971	36,681	42,267
May	1,077	1,205	1,172	13,850	14,610	12,563	31,638	37,785	41,056
June	1,337	1,306	1,226	14,423	15,695	14,880	35,733	41,126	43,880
July	1,189	1,359	1,333	11,532	15,412	16,245	33,533	45,460	46,801
August	1,123	1,162	1,223	12,923	15,572	15,627	35,753	43,749	43,954
September	1,091	1,025		12,929	14,828		33,717	40,756	
Year	12,078	13,308	11,854	151,562	159,197	150,446	374,858	436,531	445,751

	Triana		
	FY2023	FY2024	FY2025
October	2,970	1,600	2,085
November	2,583	898	1,638
December	1,817	1,555	1,960
January	983	719	2,429
February	186	2,067	3,445
March	3,001	2,644	3,590
April	2,976	2,224	3,388
May	2,680	2,834	3,162
June	3,983	3,854	3,493
July	4,316	3,968	3,985
August	3,098	1,871	2,412
September	2,535	1,953	
Year	31,128	26,187	31,587

*Triana's people counter malfunctioned in February 2023

*Triana's people counter malfunctioned in November 2023

Total Number of Library Visitors-HMCPL			
	FY2023	FY2024	FY2025
October	106,971	102,523	120,545
November	89,079	90,380	102,080
December	82,759	86,884	96,994
January	92,634	81,444	108,386
February	97,109	108,927	112,304
March	112,159	112,641	122,451
April	104,364	110,973	123,131
May	109,841	116,163	124,522
June	119,044	126,136	131,207
July	109,889	133,500	144,610
August	117,523	126,849	136,106
September	106,012	115,982	0
Year	1,247,384	1,312,402	1,322,336

*The Library was closed a full week in January 2024 due to weather.

Huntsville-Madison County Public Library Building Maintenance

			July - August 2025				
			Date	Name	Memo	Amount	Total
			MAIN				
			JULY INVOICES PAID				
		07/01/2025	Industrial Boiler & Mechanical Co. Inc.	PO 27069 PERFORM LOCKOUT TAG REPLACE START UP ON EACH NEW PUM		4,984.78	
		07/01/2025	City of Huntsville	ELECTRICAL WORK 3RD FLOOR; PLUMBING PRESSURE REGULATOR		208.80	
		07/01/2025	The Home Depot Credit Services			48.68	
		07/11/2025	City of Huntsville	SERVICE BUILDING AIR COOLED CHILLERS; 3RD FLOOR MENS RESTROOM		1,301.76	
				TOTAL FOR JULY			6,544.02
			MAIN				
			AUGUST INVOICES PAID				
		08/01/2025	City of Huntsville	HVAC WORK ORDER AND LABOR		41.76	
		08/28/2025	City of Huntsville	HVAC COMPRESSOR HOLE - W.O. 192808		3,504.26	
		08/28/2025	City of Huntsville	HVAC - AIR HANDLER #1 - W.O. 194283		41.76	
		08/28/2025	City of Huntsville	HVAC - 2 SPLIT AC UNITS IN COMPUTER ROOM - W.O. 194423		201.03	
				TOTAL FOR AUGUST			3,788.81
				TOTAL BUILDING MAINTENANCE			10,332.83
			SOUTH HUNTSVILLE				
			JULY INVOICES PAID				
		07/01/2025	Whaley Foodservice	PO 27074 PLUMBING REPAIRS		0.00	
		07/01/2025	City of Huntsville	PLUMBING MENS RESTROOM, HATCH CAFE RESTROOM SINK FAUCET		104.40	
		07/11/2025	City of Huntsville	ICE MACHINE FILTER CHANGE NAD MAINTENANCE		240.55	
				TOTAL FOR JULY			344.95
			SOUTH HUNTSVILLE				
			AUGUST INVOICES PAID				
		08/01/2025	City of Huntsville	ELECTRICAL WORK AND HVAC WORK		62.64	
		08/28/2025	City of Huntsville	HVAC - COMPRESSOR OUT - W.O.193238		814.02	
				TOTAL FOR AUGUST			876.66
				TOTAL BUILDING MAINTENANCE			1,221.61

Building Maintenance

[illegible]

2024 Statement of Concern Submissions

Submitted	Title	Author	Format	Status	Decision	Completion Date
3/28/2024	All Boys Aren't Blue	George M. Johnson	Book	Completed	Appealed; Library Board voted to remain in Young Adult (YA) Nonfiction 7/16/2024; Reevaluted with updated Collection Development Policy to move to Adult Nonfiction for sexually explicit content	1/21/2025
3/29/2024	Let's Talk About It: The Teen's Guide to Sex, Relationships, and Being a Human	Erika Moen	Book	Completed	Moved from YA Nonfiction to Adult Nonfiction for sexually explicit content	5/28/2024
4/21/2024	Sex Plus : Learning, Loving, and Enjoying Your Body	Laci Green	Book	Completed	Moved from YA Nonfiction to Adult Nonfiction for sexually explicit content	5/28/2024
6/3/2024	Tricks	Ellen Hopkins	Book	Completed	Appealed; Reevaluated with updated Collection Development Policy to move to Adult Fiction for sexually explicit content	10/24/2024
6/16/2024	It Feels Good to be Yourself: A Book about Gender Identity	Theresa Thorn	Book	Completed	Moved to Adult Nonfiction - Parenting due to need for parental guidance to discuss terms and vocabulary	8/15/2024
6/20/2024	Worm Loves Worm	J.J. Austrian	Book	Completed	Appealed; Library Board voted to remain in Juvenile Easy Fiction	11/19/2024
6/22/2024	Identical	Ellen Hopkins	Book	Completed	Moved to Adult Fiction for sexually explicit content	8/21/2024
6/26/2024	The Big Bath House	Kyo Maclear	Book	Completed	Reevaluated with updated Collection Development Policy to move to International Media Center Adult Fiction for nudity	11/15/2024
6/27/2024	Fine: A Comic About Gender	Rhea Ewing	Book	Completed	Moved to Adult Graphic for nudity	9/17/2024
6/29/2024	Sex is a Funny Word: A Book about Bodies, Feelings, and YOU	Cory Silverberg	Book	Completed	Only available via Hoopla and digital resource changes are limited by vendor	7/18/2024
6/29/2024	A Family Is a Family Is a Family	Sara O'Leary	Book	Inactive	Patron did not complete Statement of Concern requirements	
7/1/2024	Sex Education: A Guide to Life	Jordan Paramor	Book	Completed	Appealed; Reevaluated with updated Collection Development Policy to move to Adult Nonfiction for sexually explicit content	10/24/2024
7/8/2024	It's Perfectly Normal (Copyright 2021)	Robie Harris	Book	Completed	Appealed; Reevaluated with updated Collection Development Policy to move to Adult Nonfiction for sexually explicit content	10/31/2024
7/8/2024	Naked: Not Your Average Sex Encyclopedia	Myriam Daguzan Bernier	Book	Completed	Moved to Adult Nonfiction for sexually explicit content	8/29/2024
7/13/2024	Welcome to St. Hell	Lewis Hancox	Book	Completed	Appealed; Reevaluated with updated Collection Development Policy to move to Adult Graphic for nudity and sexually explicit content	10/24/2024
8/7/2024	All Boys Aren't Blue	George M. Johnson	Audiobook	Completed	Only available via Libby and digital resource changes are limited by vendor	8/8/2024
8/14/2024	Crank	Ellen Hopkins	Book	Completed	Moved from YA Fiction to Adult Fiction for sexually explicit content	10/11/2024
9/6/2024	Melissa	Alex Gino	Book	Completed	Place in YA Fiction for non-sexual nudity; Letter mailed (returned); Emailed letter 1/8/25	1/8/2025
9/20/2024	This Book is Gay	Juno Dawson	Book	Completed	Moved to Adult Nonfiction for sexually explicit content; Reviewed copy recommended for discard due to physical condition; Replacement copy (new edition) available	11/19/2024
9/24/2024	Being You: A First Conversation About Gender	Megan Madison, Jessica Ralli, & Anne/Andy Passchier	Book	Completed	Moved to Adult Nonfiction - Parenting due to need for parental guidance to discuss terms and vocabulary	11/20/2024
12/28/2024	Damsel	Elana Arnold	Book	Completed	Moved from YA Fiction to Adult Fiction for sexually explicit content	2/27/2025

2025 Statement of Concern Submissions

Submitted	Title	Author	Format	Status	Decision	Completion Date
1/12/2025	The End of the Fxxing World	Charles Forsman	Book	Completed	Moved from YA Graphic to Adult Graphic for adult themes and content	3/7/2025
2/4/2025	The Boys' Guide to Growing Up	Terri Couwenhoven	Book	Completed	Moved from Juv Nonfiction to Adult Nonfiction for sexually explicit content	4/21/2025
2/5/2025	A Small Thing but Big	Tony Johnston	Book	Completed	Committee recommended to keep book in collection with no changes in placement; Certified letter returned 4/30/25; Letter emailed 5/6/25	5/6/2025

2/12/2025	The Perks of Being a Wallflower	Stephen Chbosky	Book	Completed	Moved from YA Fiction to Adult Fiction for sexually explicit content	4/14/2025
2/24/2025	Thirteen Reasons Why	Jay Asher	Book	Completed	Moved to Adult Ficiton for sexually explicit content. Certified letter delivery attempt 5/6/25 & 5/11/25; Certified letter returned 5/30/25 but not received by sender; Letter emailed 7/7/25.	7/7/2025
5/29/2025	Together: A First Conversation about Love	Megan Madison, Jessica Ralli, & Anne/Andy Passchier	Book	Completed	Moved to Adult Nonfiction - Parenting due to need for parental guidance to discuss terms and vocabulary.	8/13/2025
6/18/2025	A Friend Like You	Frank Murphy & Charnaie Gordon	Book	Completed	Committee recommended to keep book in collection with no changes in placement; Received email from initiator requesting further review; Explained the process and requested confirmation of board review from initiator, and there was no request for further action.	8/20/2025
8/20/2025	What Are Your Words?: A Book About Pronouns	Katherine Locke	Book	In Process		